

*RUSSELL-SILVERTON
WIDER PARISH
ANNUAL REPORT
2020*

God calls us to be light to the world: to act justly, with compassion and humility. We recognize a diversity of gifts which come together as one body in God's service. Each of us is called to offer our gifts within the church and beyond. We seek to provide a welcoming and inclusive environment where people can worship, and grow in service to God and humanity.

-Mission statement of Russell-Silverton Wider Parish

Table of Contents	Page
<u>Wider Parish</u>	
Wider Parish Annual Meeting	1, 2
Official Board Report	3
Wider Parish Financial Statement	4-6
Wider Parish Balance Sheet	7
Wider Parish Statements	8
Wider Parish Budget	9,10
Minister's Report	11,12
Worship Committee	13
Stewardship Committee	13
Affirming Ministries Committee	13
Manse Committee	14
Ministry & Personnel Committee	14
 <u>Knox</u>	
Knox United Church Annual Meeting	15,16
Knox Congregational Report	17,18
Knox Council Financial Statement	19-21
Knox Council Balance Sheet	22,23
Knox Statement	23
Knox Council Budget	24
Knox Building Fund	25
Knox Memorial Fund	25
Knox Contingency Fund	26
Technology Fund	26
Fun'd & Fellowship Committee	27
Knox Prayer Shawl Ministry	27
Property Committee	28,29
Christian Education Committee	29
Knox Choir	30
Choir Financial Statement	30
UCW II	31
UCW II Financial Statement	32
 <u>Silverton</u>	
Silverton United Church Annual Meeting	33-36
Silverton Congregational Report	37,38
Silverton Board Financial Report	39,40
Silverton Board Balance Sheet	40,41
Silverton Statement	41
Building Fund	42
Memorial Fund	42
Contingency Fund	42
Silverton Board Budget	43
UCW	44
UCW Financial Statement	45

Please accept my apologies for any mistakes included in this report. Kim

Russell/Silverton Wider Parish Annual Meeting held at Knox Church
Sunday February 9, 2020

After we all enjoyed a delicious pot luck lunch, the meeting was called to order at 1:00 pm with Rose Kieper acting as chairperson and Kim McLeod as secretary. 29 people were in attendance.

Rev. David Howell opened the meeting with prayer.

MOTION: Peggy Bradshaw/Mickey Brownridge: that the agenda be adopted. Carried.

MOTION: Greg Setter/Jan Murray: that all those present are full members or adherents of the Russell-Silverton Wider Parish, with voting privileges. Carried.

MOTION: Ray Elliott/Lorna Hackman: that the minutes of the Russell- Silverton Wider Parish Annual Meeting held on February 10, 2019 as found on page 1-2 of the Annual report be adopted as printed. Carried.

Business Arising from Minutes: Nil

MOTION: Chris Kohler/Diana Lawless: that the 2019 Wider Parish Financial Statement as found on pages 5 - 8 of the Annual report be accepted as presented. Carried.

Silverton Congregational Report -

Diana Lawless reported that their M&S goal was met last year and they will keep the goal the same for this year. They will be doing a new ramp/step project in the spring/summer, after which they will look at having new signage made incorporating being affirming. They are good with having a decision about summer services made by mid-May, They had a lengthy discussion on fundraising possibilities. UCW will be doing a perogy sale. It was voted to donate \$500 to the Knox accessibility project.

Knox Congregational Report -

Ritchie Davidson reported that their Accessibility project expenses fell short by about 15,000 which was paid for by the building fund. A new fundraising project is ongoing to rebuild the building fund. They have reviewed their constitution which has included a change to having just a minimum of 3 reps to council. Mickey Brownridge will be a Knox rep to the Wider Parish and Cutis Boucher will join the Property Committee. They are still looking for a rep for Prairie to Pine region.

Business arising from the congregational reports: Nil

Stewardship Recommendation:

Kerry Dunn reported the recommendations stemming from Knox and Silverton's annual meetings. **MOTION:** Kerry Dunn/Diane Falloon: that the Mission and Service Goal for the Wider Parish remain at \$21, 500.00 for 2019. Knox will be

18,000.00 and Silverton will be 3,500.00 Carried.

2.

MOTION: Dan Ferg/Teresa Boucher: that the 2019 Wider Parish Annual Report be accepted as printed. Carried.

MOTION: Teresa Boucher/Ruth Davidson: that the 2020 Wider Parish budget as found on p.9 of the annual report be accepted as printed. Carried.

New Business:

Summer Services – After discussion **MOTION:** Dan Ferg/Mickey Brownridge: that joint worship services be held on July 5, 12, 19, 26 @ 10:00 am. Location will be determined by the Wider Parish Board when the volunteer leadership has been filled. Carried. Volunteers for these services were: Teresa Boucher/Tammy Garnett- July 5; Chris Kohler; Ray/Pam Elliott. Kerry Dunn will ask Knox UCW if they would consider doing the remaining service.

Photo Directory – Kim has been approached by IPC Photography about the possibility of doing a new photo directory. After discussion, Peggy Bradshaw and Betty Wileman volunteered to be part of a committee to work on this project. Kim will do an announcement seeking more volunteers.

Covenant with Region 5 – David explained that we will need to sign a covenant with the Region fairly soon. He offered to do some of the standard work, but indicated that the community profiles of Knox, Silverton and the Wider Parish would be more of a personal portion, and will be asking the respective boards to work on this. Rev. David, Tammy Garnett and Kim McLeod will be working on the Wider Parish Constitution this winter.

Sharing with David:

Rev. David asked for input on what is needed/wanted. Conversation circle will resume on February 16, he asked for suggestions of topics. this spring. He will be doing cadet camp again this summer, probably Gimli, but perhaps Cold Lake. Various members voiced their thanks for his services. His gift for preaching is truly valued. David mentioned that he will be serving on the Clergy/ministry support team for the Region.

Nominations: none

Rev. David Howell led us in a benediction.

Adjournment by Greg Setter

Wider Parish Committee Annual Report for 2020

Our first meeting was held on February 13, 2020. The members for Silverton are Tammy Garnett, Diana Lawless and Betty-Ann Slon. The members for Knox are Diane Falloon, Mickey Brownridge, Kerry Dunn, Teresa Boucher, Brendon Betke (Manse), Dan Ferg (M&P), Ray Elliott (Knox Council).

Kerry Dunn was elected as Chairperson. Rev. David was working on the governance part of the Constitution/Covenant. It was agreed to start working on a Photo Directory this year.

The April meeting was held on Zoom due to the Covid pandemic. Rev. David informed us of an emergency response committee that is in place to make recommendations regarding church re-opening and other pertinent business. Worship services were held on Zoom once the pandemic began. Rev. David informed us he wouldn't be working with the cadets this summer. Kim informed us of our financial situation and agreed to continue to do so throughout the spring.

In June Kerry, Mickey and Dan met to write up the Community Profile portion of the constitution.

The budget meeting was held and approved in November, again on Zoom. Ray reported that the emergency response committee had met and discussed re-opening the church again, however, the code red restrictions came on a few weeks later and it was cancelled. It was decided to lock the church door when Rev. David or Kim is not in the building. Breandle and Bruce Funeral Services have made a grant available for technology. We are asked to submit a proposal.

The Christmas Eve Service was held on Zoom.

The Wider Parish Annual General meeting is being held on February 7 on Zoom.

I wish to thank all of the board members for their help this year. I also pray that we will be able to worship together soon in 2021.

Respectfully submitted by Kerry Dunn

Russell Silverton Wider Parish

Comparative Income Statement

	Actual 01/01/2020 to 31/12/2020	Budget 01/01/2020 to 31/12/2020	Difference
REVENUE			
Congregational Income			
Knox United Church Allocations	81,696.07	81,696.84	-0.77
Silverton United Allocation	<u>20,847.21</u>	<u>20,847.21</u>	0.00
Total Congregational Income	<u>102,543.28</u>	<u>102,544.05</u>	-0.77
Other Income			
Interest - General	100.45	0.00	100.45
Interest - Special Projects	186.89	0.00	186.89
Photocopies	25.00	0.00	25.00
Special Projects	<u>500.00</u>	<u>500.00</u>	0.00
Total Other Income	<u>812.34</u>	<u>500.00</u>	312.34
Mission and Service Income			
M&S - Knox U.C.	12,770.70	18,000.00	-5,229.30
M&S Knox UCW II	2,500.00	0.00	2,500.00
W.D.R. Knox	0.00	0.00	0.00
Stewardship Knox	0.00	0.00	0.00
Miscellaneous Knox	0.00	0.00	0.00
Sunday School Knox	0.00	0.00	0.00
M&S Silverton U.C.	1,820.00	3,500.00	-1,680.00
M&S Silverton UCW	200.00	0.00	200.00
W.D.R. Silverton	0.00	0.00	0.00
Stewardship - Silverton	0.00	0.00	0.00
Miscellaneous Silverton	0.00	0.00	0.00
M&S Remitted	0.00	0.00	0.00
W.D.R. Remittances	0.00	0.00	0.00
M&S Special Appeals	0.00	0.00	0.00
UCW Remittances	-2,700.00	0.00	-2,700.00
Church Remittances	<u>-14,590.70</u>	<u>-21,500.00</u>	6,909.30
Total Remittances	<u>-17,290.70</u>	<u>-21,500.00</u>	4,209.30
Mission and Service Total	<u>0.00</u>	<u>0.00</u>	0.00
TOTAL REVENUE	<u>103,355.62</u>	<u>103,044.05</u>	311.57

EXPENSE**Salaries**

Minister's Salary - Full Time	41,701.44	41,701.49	-0.05
Pulpit Supply/Bonus	2,671.19	1,711.86	959.33
Secretary/ Treasurer's Salary	<u>16,150.16</u>	<u>16,149.92</u>	0.24
Total Salaries	<u>60,522.79</u>	<u>59,563.27</u>	959.52

Travel Allowances

T. A. - Other	0.00	400.00	-400.00
T.A. - Full Time	<u>988.32</u>	<u>4,400.00</u>	-3,411.68
Total Travel Expenses	<u>988.32</u>	<u>4,800.00</u>	-3,811.68

Book Allow. & Continuing Educ.

B.A. & Cont. Ed. - Full Time	1,215.99	1,442.00	-226.01
B.A. & Cont. Ed. - Other	<u>0.00</u>	<u>0.00</u>	0.00
Total Book Allow. & Cont. Ed.	<u>1,215.99</u>	<u>1,442.00</u>	-226.01

Other Benefits

Employer CPP	2,681.56	2,584.83	96.73
Employer EI	1,464.13	1,508.55	-44.42
Employer Pension & Benefits	0.00	11,870.40	11,870.40
RST MB 1	0.00	0.00	0.00
RST MB 2	210.73	0.00	210.73
Employer Indemnity	70.07	0.00	70.07
Pension - Secretary	1,453.49	0.00	1,453.49
Pension - Minister	5,254.40	0.00	5,254.40
RCP	842.22	0.00	842.22
Optional H/D	0.00	0.00	0.00
STD - Secretary	0.00	0.00	0.00
Group Insurance - Full Time	3,181.82	0.00	3,181.82
Group Insurance - Secretary	880.19	0.00	880.19
ADP Payroll Fee	311.72	0.00	311.72
revenue Canada Adjustments	<u>-1,372.41</u>	<u>0.00</u>	-1,372.41
Total Benefits	10,832.23	0.00	10,832.23
Housing Allowance	0.00	0.00	0.00
Manse Allowance	8,353.32	8,340.30	13.02
Manse Deduction	<u>-8,353.32</u>	<u>-8,340.30</u>	-13.02
Total Manse Deduction	<u>0.00</u>	<u>0.00</u>	0.00
Total Other Benefits	<u>14,977.92</u>	<u>15,963.78</u>	-985.86

Office Expenses

Office Equipment	113.84	100.00	13.84
Office Supplies	616.57	400.00	216.57
Photocopier - Maintenance	1,265.12	1,600.00	-334.88
Office Telephone and Internet	1,483.71	1,600.00	-116.29
Office Internet	0.00	0.00	0.00
Office Computer Maint. and Repair	0.00	400.00	-400.00
Website	<u>160.67</u>	<u>250.00</u>	-89.33
Total Office Expenses	<u>3,639.91</u>	<u>4,350.00</u>	-710.09

Manse Expenses

Manse Repairs and Maintenance	4,622.52	500.00	4,122.52
Manse Insurance	990.82	1,000.00	-9.18
Manse Taxes	2,432.76	2,300.00	132.76
Manse Hydro	2,187.00	2,200.00	-13.00
Manse Cell Phone	736.73	800.00	-63.27
Manse Heat Reimbursement	<u>-600.00</u>	<u>-600.00</u>	0.00
Total Manse Expenses	<u>10,369.83</u>	<u>6,200.00</u>	4,169.83

Other Expenses

Registrations	0.00	525.00	-525.00
Regional Fees	5,361.00	7,000.00	-1,639.00
W.P. Christian Education	65.32	750.00	-684.68
Resources	410.02	450.00	-39.98
Youth Group	0.00	0.00	0.00
Stewardship Committee	0.00	0.00	0.00
Worship Committee/Affirming	163.25	700.00	-536.75
Affirming Ministry	0.00	0.00	0.00
Special Projects	500.00	500.00	0.00
Miscellaneous	<u>142.42</u>	<u>300.00</u>	-157.58
Total Other Expenses	<u>6,642.01</u>	<u>10,225.00</u>	-3,582.99

TOTAL EXPENSE

	<u>98,356.77</u>	<u>102,544.05</u>	-4,187.28
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NET INCOME

	<u><u>4,998.85</u></u>	<u><u>500.00</u></u>	4,498.85
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Russell Silverton Wider Parish

Balance Sheet As at 31/12/2020

ASSET

Money Accounts

Bank - Cash	0.00
Bank - Chequing	18,875.00
General Funds - GIC	16,205.02
Special Projects GIC	<u>18,057.93</u>
Total Monies	<u>53,137.95</u>

Receivables

GST Receivable	289.63
Prepayments	0.00
General Accounts Receivable	<u>0.00</u>
Total Receivables	<u>289.63</u>

TOTAL ASSET	<u><u>53,427.58</u></u>
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LIABILITY

Current Liabilities

Book Allowance and Continuing Ed.	0.00
Youth Group	0.00
RCP Payable	0.00
STD Payable	0.00
Pension Support	0.00
RST MB 1	0.00
Optional H/D	<u>0.00</u>
Pension & Group Insurance Fund	0.00
General Accounts Payable	<u>0.00</u>
Total Current Liabilities	<u>0.00</u>

TOTAL LIABILITY	<u>0.00</u>
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EQUITY

Parish Equity

General Operating Fund	48,428.73
Current Surplus/Deficit	<u>4,998.85</u>
Total Parish Equity	<u>53,427.58</u>

TOTAL EQUITY	<u>53,427.58</u>
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8.

Not included in an income statement is the transferal of monies to and from Special Projects Accounts. Interest to these accounts must also be accounted for.

Income statement balance			4,998.85
Interest Special projects			-186.89
Expenses Special Projects			<u>4,622.52</u>
so actual net income for General Account is			9,434.48
2020 Proposed Wider Parish Budget			103,643.43
Bank Balance December 31, 2020			35,080.02
Reserve 1/4 Operating Budget			<u>-25,911.61</u>
			9,168.41
Repayment	-Knox	79.67%	7,304.47
	-Silverton	20.33%	1,863.94

Allocation

As of November 1, 2020:

Wider Parish	= 308 resident members and adherents	100.00 %
Silverton	= 60 resident members and adherents	19.48 %
Knox	= 248 resident members and adherents	80.52 %

Silverton	Allocation will be	20,189.74
Knox	Allocation will be	<u>83,453.69</u>
		103,643.43

Russell Silverton Wider Parish Budget 2021

	Budget 2020	Actual 2020	Budget 2021
EXPENSES			
SALARIES			
Minister-full time	\$ 41,701.49	\$ 41,701.44	\$ 42,618.92
Secretary-Treasurer	\$ 16,149.92	\$ 16,150.16	\$ 16,505.21
Pulpit Supply/Bonus	\$ 1,711.86	\$ 2,671.19	\$ 1,711.86
TRAVEL			
Minister-full time	\$ 4,400.00	\$ 988.32	\$ 3,500.00
Other	\$ 400.00	\$ -	\$ 400.00
BOOK ALLOW. & CONT. ED.			
Minister-full time	\$ 1,442.00	\$ 1,215.99	\$ 1,474.00
Other			
BENEFITS			
CPP	\$ 2,584.83	\$ 2,681.56	\$ 2,641.70
E.I.	\$ 1,508.55	\$ 1,464.13	\$ 1,541.74
Pension & Benefits	\$ 11,870.40	\$ 10,832.23	\$ 13,600.00
OFFICE			
Equipment	\$ 100.00	\$ 113.84	\$ 100.00
Technology equipment	\$ -	\$ -	\$ 200.00
Supplies-paper, bulletins etc.	\$ 400.00	\$616.57	\$ 400.00
Subscription(microsoft office,ZOOM)	\$ -	\$ -	\$ 325.00
Photocopier maintenance	\$ 1,600.00	\$ 1,265.12	\$ 1,600.00
Telephone and Internet	\$ 1,600.00	\$ 1,483.71	\$ 1,500.00
Computer Maint. and Repair	\$ 400.00	\$ -	\$ 400.00

Web Site	\$ 250.00	\$ 160.67	\$ 250.00
MANSE			
Repairs & Maintenance	\$ 500.00	\$ -	\$ 500.00
Insurance	\$ 1,000.00	\$ 990.82	\$ 1,100.00
Taxes	\$ 2,300.00	\$ 2,432.76	\$ 2,500.00
Hydro	\$ 2,200.00	\$ 2,187.00	\$ 2,400.00
Heat reimbursement	\$ (600.00)	\$ (600.00)	\$ (700.00)
Cell Phone	\$ 800.00	\$ 736.73	\$ 800.00
OTHER			
Registrations	\$ 525.00	\$ -	\$ 375.00
UC of C Assessment	\$ 7,000.00	\$ 5,361.00	\$ 6,000.00
Wider Parish Christian Education	\$ 750.00	\$ 65.32	\$ 500.00
Resources	\$ 450.00	\$ 410.02	\$ 200.00
Worship Committee/Affirming	\$ 700.00	\$ 163.25	\$ 400.00
Stewardship	\$ -	\$ -	\$ -
Special Projects	\$ 500.00	\$ 500.00	\$ 500.00
Miscellaneous	\$ 300.00	\$142.42	\$ 300.00
	\$ 102,544.05	\$ 81,625.74	\$ 103,643.43

Greetings in Christ,

The year 2020 got off to a great start. In early January I vacationed in Mexico. I especially loved learning about Mayan culture and spirituality, but the beach, the food, and the people were also pretty cool. I returned to Russell with my batteries recharged and settled back in to the normal routines of life. That is of course until mid-March, when the world got turned upside down.

To say that my 16th year serving the Russell Silverton pastoral charge has been different, would be an understatement. The Covid-19 wave hit and we found ourselves in the middle of a global pandemic. Our church doors were closed. Instead of visiting over tea, I was visiting over Zoom. In addition to providing pastoral care, I was providing tech support. Instead of leading worship in the sanctuary, I was leading worship from my home office. Instead of using grape juice for communion, I was using real wine! Instead of following my instincts and reaching out to provide care, I often had to hold back and follow Covid-19 restrictions. It has been a strange and difficult year, for everyone.

In September we moved the Zoom worship services from my home to the sanctuary at Knox, where I am joined by an organist and possibly a reader and a soloist. Zoom worship services or some form of online service will continue after we resume in-person services, whenever that might be.

One of the hardest things we have to do is say goodbye to people we love. This year we said goodbye to some very dear friends, faithful members of our congregation. Our communities were blessed by their presence and their loss was and is deeply felt. Their love will always be part of who we are.

I continue to be involved with Russell and District Food connections Inc. In March we relocated to Grace Lutheran Church for the duration of the pandemic. In February I joined the Region's Ministry Personnel Support committee. I really enjoy doing this work and the committee members have been a huge support to me and to my ministry.

It is hard to believe that we have been unable to physically gather as a community for 10 months. And yet we are still here. We are still connecting and supporting one another, we are still reaching out to care for those in our wider community who are in need. We

are still living out our call to be the body of Christ in this place, at this time. I am inspired by the way that this faith community has faced and adapted to the challenges

12.

presented by this pandemic. I have been touched and amazed at some of the creative ways people are finding to reach out and care for one another. I know it has not been easy, there have been losses and much pain. I pray God's blessing upon you. May you feel God's love and know that you are not alone. I have faith that this pandemic will end and we will discover a new normal. I look forward to the day when we can be together and share the peace of Christ, face to face.

May 2021 be filled with blessings for you and your family. I pray for healing and peace, in our world and in our lives. I pray for understanding among nations and among people. I pray that we are slow to anger and quick to dialogue. I pray that the love of Christ might surround us and strengthen us so that the peace of Christ might take root and grow, in our lives and in our world.

Blessings in Christ, Rev. David

Wider Parish Worship Committee 2020

The members of this committee are: Kim McLeod (Chair/Music Rep), Lois Clement (Silverton rep), Mina Laycock (Secretary/Knox rep), Rose Kieper, Teresa Boucher, Enid Robinson (Knox reps) and Rev. David.

We are responsible for recommending baptisms and weddings for Knox and Silverton, setting dates for communion, organizing readers for scripture, as well as recruiting Advent and Lenten liturgy readers. We strive to provide support to Rev. David for worship design.

This year we met via ZOOM due to the COVID-19 pandemic, and strived to be as much support as possible to Rev. David who continues to do a masterful job of weekly worship during these unprecedented times. He is to be commended for his ongoing quest to provide our congregations with leadership and pastoral care, even though everything looks different.

We are looking for people who are interested in the working of the church to join our committee. There isn't a big time commitment, but it is a way to learn about the inner workings of our church. We welcome all ideas you may have regarding worship in our congregations. What works? What doesn't work?

Submitted by Kim McLeod, Chairperson

Wider Parish Stewardship Committee Annual Report 2020

Due to the Covid 19 Pandemic this year, our committee goal to reach 23 500 for M&S was not reached. Fundraising became difficult and welcome baskets weren't handed out because there were no church services in the buildings. Minute for Mission readings were still being done in the Zoom church services. It is our goal to continue to serve God by answering his call to show love and support to our church, community and the world, even in these unusual times.

Kerry Dunn - Secretary

Affirming Ministry Report

Due to Covid 19 there was little activity by the Affirming Ministries Committee. We held one formal meeting on January 30, 2020. We discussed the format of meetings, the structure and process statement to be included in the Wider Parish Constitution and among other things a review of building usage policy. However nothing came of anything as we haven't been able to get together to continue these issues.

The new sign in front of the church with the Affirming Ministries emblem was greatly appreciated by this committee. It was one of the things we had been asking for. Thanks to all those involved in its design and construction.

Hopefully we can get together soon.

Submitted by Chairperson Daryle Laycock

Manse Committee Report 2020

We have four people on our board: Brendon Betke, Karen Cochrane, Fran Hutton, Enid Robinson

Greetings to all and hope the next year will be a little better for all of us.

The shingles on the manse were replaced, that was our prime target.

The screen on the front door was seen to thanks to David and Brendon. Looking into a new door when necessary.

No meeting or get together was accomplished due to Covid. We're looking forward to getting things back to normal, and visiting with our church family.

Respectfully submitted – Fran Hutton

Ministry & Personnel Committee 2020

The role of the Ministry & Personnel Committee, as outlined by a handbook for Ministry & Personnel Committees, is to support the pastoral relationship in a confidential and consultative manner, while reflecting the underlying belief of the church that "we are all in ministry together."

Normally the committee meets with staff, reports to the Official Board to review working conditions and remuneration for the staff, makes appropriate recommendations to the Official Board, discusses plans for continuing education, and reviews and evaluates the responsibilities and effectiveness of the staff as their work relates to the ministry of the pastoral charge.

Members of the M&P Committee for 2020 year include:

Spencer Reavie (Minister's Rep.)

Elaine Kuhl (Kim McLeod's Rep.)

Bonnie Bily (Knox Rep.)

Greg Cochrane (Silverton Rep.)

Dan Ferg (Chair & Wider Parish Rep.).

The M&P Committee met with ministerial staff during the year to discuss their progress in meeting individual goals and objectives; current working conditions; and pastoral relations.

David continues to show a strong commitment to both charges and to his personal spiritual growth. Kim's commitment continues to be exceptionally strong as well.

Salary guidelines were set for 2021 and recommendations were made to the Wider Parish Board regarding Minister's salary and continuing education allotment, and Kim's salary.

Submitted by

**Knox United Church Annual Meeting
January 26, 2020**

Chairperson: Ritchie Davidson

Recording Secretary: Jayla Betke

Call to Order: meeting called to order by Ritchie Davidson at 1:10 p.m.

Opening Prayer: Rev. David Howell

Motion: Ray Elliott/Andrew Kuhl that the agenda be accepted as printed. Carried.

Motion: Enid Robinson/Pam Elliott that all present be made corresponding members of Knox Congregation with voting privileges. Carried.

Appoint Minute Checkers: Veronica Laycock and Ruth Davidson agreed to review the minutes of the meeting once they are available.

Motion: Laurie Burgess/Mina Laycock that the minutes of the 2019 annual meeting be accepted as presented (pages 14-16) in the Wider Parish annual report. Carried.

Motion: Ray Elliott/Barb Ronberg that the annual reports of Knox Congregation for 2019 be accepted as presented (pages 24-29). Carried.

Business Arising from the Minutes:

1. Ritchie reviewed the changes to the Knox Constitution as recommended by Knox Council. Discussion was held.

Motion: Pam Elliott/Alice Coulter that the Knox Constitution be updated to reflect the changes discussed. Carried.

Treasurer's Report (pages 18-23 in annual report): Presented by Treasurer, Kim McLeod. We are \$4,131.65 short in funds compared to this time last year, mostly due to general givings. There is \$1,555.88 in unused funds from Wider Parish budget. Discussion held about Accessibility project.

Motion: Peggy Bradshaw/Dianne Falloon that the Treasurer's report be accepted. Carried.

Motion: Rose Kieper/Jan Murray that the reallocated funds from Wider Parish be put in the contingency fund. Withdrawn.

Motion: Ray Elliott/Ruth Davidson that the reallocated funds from Wider Parish be put into general revenue. Carried.

Budget:

Motion: Jan Murray/Andrew Kuhl that the proposed Knox United Church budget for 2020 be accepted (page 21). Carried.

Motion: Daryle Laycock/Enid Robinson to approve the recommendation to accept the Wider Parish budget for 2020 in the annual report (page 9). Carried.

16.

Stewardship/M&S Recommendation:

Motion: Kerry Dunn/Mick Brownridge to approve the Stewardship recommendation of \$18,000 for M&S covenant. Carried.

New Business:

1. Greg Setter would appreciate help in videoing church services. If anyone is interested in learning how the videoing works, they can talk to Greg.
2. There is still a need for more funeral ushers. Anyone interested can talk to Laurie Burgess.
3. Summer services: Worship Committee is recommending we suspend summer services as it is hard to find people to lead the services. Discussion held in this regard. Voting will be held at Wider Parish annual meeting.

Nominations:

1. Knox Council could use 1 rep for 2 year term, but, as we have decreased our minimum amount of reps to 3, it is not necessary this year.
2. Knox Rep needed for Wider Parish Board. Mick Brownridge was nominated and accepted.

Motion: Laurie Burgess/Barb Ronberg that Mick Brownridge be elected as Knox rep to Wider Parish Board. Carried.

3. Rep needed for Prairie to Pine region. If anyone is interested, they can contact Rev. David or a council member.

Review of Trustees: Daryle Laycock and Ritchie Davidson agreed to stay on as trustees. Ritchie will check with Greg Setter if he is okay to stay on as well.

Minister's Report:

- Rev. David discussed health issues he had in the fall, hoping to have more energy for Ministry in this new year.
- Starting conversation circles again as of Feb 16, taking suggestions for topics.
- Has been asked to work with cadets again next summer, but nothing in writing yet.
- Thanked everyone for allowing 'modified study leave' this January, was energizing spiritually and feels recharged going into new year.
- Will speak with Russell Banner about 1 year anniversary for becoming Affirming.

Benediction: Rev. David Howell closed the meeting with a prayer.

The meeting was adjourned at 2:45 p.m. by Ritchie Davidson.

KNOX COUNCIL ANNUAL REPORT 2020

Greetings to all! 2020 has been quite a year for the books! The Covid-19 Pandemic has affected us all in many ways we would never have imagined. Thank you to everyone on Knox Council for another year of dedication, input, and service to the operation of your Church. Our Knox Council Board consists of Ritchie Davidson (chair), Ray Elliott (vice-chair), and Jayla Betke (Secretary), with Congregational Reps Glenda Cook, Veronica Laycock, and Barb Ronberg (welcomed to the board in April). We also have all the Committee Representatives to help with operational business within the Church. Thank you to all of our volunteers who help to manage the affairs of the church.

We started out the year by updating our Knox Constitution as to the points discussed at the Annual Meeting in January.

March came in with a bang when Covid-19 Pandemic struck the world. We formed a Silverton/Russell mini committee to determine the status of opening or closing both the Russell and Silverton Churches, and the rules of using the Churches. Services were immediately shut down, and allowing other groups to use the facility was stopped. Rev David and Kim's offices were kept open and we kept the cleaning personnel on. All doors except the south door off Assiniboine St are locked. At Knox we also formed a sub-committee of the Board to make time sensitive decisions, and then we took these decisions to the board for an email vote.

Immediately upon closing, Rev David and his talents had us all meeting via Zoom to continue with services every week. We are so blessed to have this gentle soul looking after us all. Every week he has improvements on the video chats, and I cannot imagine the time he has put into all of this planning.

We had water in the basement, affecting Kim's office, the storage room, and the Kitchen. Our cleaning personnel fortunately had come to clean on Sunday morning and noticed the problem. Thanks to June and Michael Mann for their time and tools to get things cleaned up, and to those who volunteered help. With mild weather, the eaves troughs overflowed and water seeped down the basement wall and into the building. Fortunately all was cleaned and dried out with minimal damage.

Knox celebrated one year of becoming an affirming congregation on April 26th. Celebrations had to be postponed due to Covid.

The month of June found us completing our Covenant with the Prairie to Pine Region, with much guidance from Rev David. Our Treasurer, Kim, attended a Regional Conference via zoom this fall, and our congregation could use another volunteer from the congregation to be a representative from Knox.

These closures and rules due to Covid also affected Rev David and his posting with the Cadets at Gimli, and his job for July and August was cancelled. Rev David was going to be around, so he offered to do the July services rather than members of the Congregation looking after them. The church was closed for services for the month of August.

In case you haven't had the opportunity to walk or drive by the church, we have a wonderful new sign at the front, made by Art Farm, and installed by Ray and Ian Elliott. Thank you all for your efforts.

18.

Code yellow had the mini committee making plans for opening the church on November 29th for services, with social distancing practices, and an automatic keyless lock was installed on the south door so that the church would be totally locked when Kim and Rev David were not there. Knox Council and staff felt this was necessary as a safety protocol, to ensure no one entered the upstairs, possibly with Covid, between service times to allow for cleaning and disinfecting the church. This is the first time EVER that our church has been locked from those in need of a safe space to stop. Code Red throughout Manitoba cancelled the re-opening, and now we are on hold until further notice. This Pandemic certainly has the world on the run!!

There is a \$1500 Grant available to the Wider Parish from BraendleBruce Funeral Services for improving or upgrading our digital enhancement of video services. If anyone is a "tech" person and interested in sitting on a small committee to apply for this grant, please contact anyone on Knox Council, or Kim and Rev David at the church (204-773-2071). Your assistance would be greatly appreciated.

I would like to offer a special Thank You to Kim as our Knox Treasurer, and Wider Parish Secretary/treasurer, along with Rev David for sharing all their time and talents in planning and organizing services and keeping us informed of the needs of operations of the church.

We are so fortunate to have such a caring and dedicated congregation! Early into this Pandemic our annual budget seemed unreachable, yet the whole year has squeaked by and we have not had to touch the Contingency Fund to stay afloat. Kim has updated Council regularly. Thank you all so very much.

Respectfully submitted by Ritchie Davidson

Knox United Church Comparative Income Statement

	Actual 01/01/2020 to 31/12/2020	Budget 01/01/2020 to 31/12/2020	Difference
REVENUE			
Building Fund			
Donations - Bldg Fund	540.00	0.00	540.00
20/20 Vision Project	7,900.44	0.00	7,900.44
Miscellaneous Fundraising Building	230.10	0.00	230.10
Interest - Building Fund	0.04	0.00	0.04
Building Fund	<u>8,670.58</u>	<u>0.00</u>	8,670.58
Total Building Fund Revenue	<u>8,670.58</u>	<u>0.00</u>	8,670.58
Contingency Fund			
Contingency Interest	<u>0.95</u>	<u>0.00</u>	0.95
Total Contingency Fund	<u>0.95</u>	<u>0.00</u>	0.95
Memorial Fund			
Donations - Memorial Fund	240.00	0.00	240.00
Expenses: Memorial Fund	-1,193.02	0.00	-1,193.02
Interest Memorial Fund	<u>0.28</u>	<u>0.00</u>	0.28
Total Memorial Fund Revenue	<u>-952.74</u>	<u>0.00</u>	-952.74
Sunday School			
Sunday School Income	24.35	0.00	24.35
Sunday School Expenses	<u>0.00</u>	<u>0.00</u>	0.00
Total Sunday School Revenue	<u>24.35</u>	<u>0.00</u>	24.35
Mission & Service Revenue			
Envelopes - M&S	5,715.00	18,000.00	12,285.00
Loose Collection - M&S	0.00	0.00	0.00
UCW Donations - M&S	2,500.00	0.00	2,500.00
Stewardship - M&S	0.00	0.00	0.00
Knox Choir Donations - M&S	0.00	0.00	0.00
PAR - M&S	6,770.00	0.00	6,770.00
Special Projects - M&S	285.70	0.00	285.70
M & S Remitted	<u>-15,270.70</u>	<u>-18,000.00</u>	2,729.30
Total Mission & Service Revenue	<u>0.00</u>	<u>0.00</u>	0.00

General Revenue

Open Collection	24.00	0.00	24.00
Envelopes	54,024.92	100,957.18	46,932.26
Envelopes - PAR	34,170.00	0.00	34,170.00
Initial Offering	<u>45.00</u>	<u>0.00</u>	<u>45.00</u>
Total General Offering	88,263.92	100,957.18	12,693.26
Funeral Total	0.00	0.00	0.00
Bulletins	0.00	0.00	0.00
Outreach Fund	0.00	0.00	0.00
Wider Parish Miscellaneous	0.00	0.00	0.00
Wider Parish Remitted	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Wider Parish Total	0.00	0.00	0.00
Interest	0.33	0.00	0.33
Miscellaneous Donations UCW	3,885.00	0.00	3,885.00
Miscellaneous Donations Knox Choir	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Miscellaneous Donations	3,885.00	0.00	3,885.00
Rental Revenue	75.00	0.00	75.00
Fundraising Dinners	0.00	0.00	0.00
Fundraising - Yard Sale	0.00	0.00	0.00
Fundraising - Concerts	0.00	0.00	0.00
Fundraising COVID Thanksgiving	<u>548.25</u>	<u>0.00</u>	<u>548.25</u>
Fundraising Total	548.25	0.00	548.25
Reallocation	1,555.88	0.00	1,555.88
Wedding Revenue	110.00	0.00	110.00
Wedding Remitted	-50.00	0.00	-50.00
Wedding Donations	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Wedding Total	60.00	0.00	60.00
UCW Income	3,370.00	0.00	3,370.00
UCW Remitted	<u>-3,370.00</u>	<u>0.00</u>	<u>-3,370.00</u>
UCW Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total General Revenue	<u>94,388.38</u>	<u>100,957.18</u>	<u>-6,568.80</u>
TOTAL REVENUE	<u>102,131.52</u>	<u>100,957.18</u>	<u>1,174.34</u>

EXPENSE**General Expenses**

Russell/Silverton Pastoral Charge	81,696.07	81,696.04	0.03
Adult Education	0.00	0.00	0.00
Fun'd & Fellowship	0.00	100.00	-100.00
Organist	725.00	1,225.00	-500.00
Other Salaries	815.00	1,000.00	-185.00
PAR Service Charges	225.00	250.00	-25.00
Mag., Books, Envelopes	100.00	300.00	-200.00
Insurance	5,710.59	5,300.00	410.59
Taxes	747.35	800.00	-52.65
Gas	3,879.81	4,500.00	-620.19
Hydro	1,207.13	1,600.00	-392.87

Water	455.64	600.00	-144.36
Housekeeping/Building Supplies	168.76	500.00	-331.24
Repairs	233.83	2,000.00	-1,766.17
Fire Exting Check & Boiler Inspct.	70.08	225.00	-154.92
Janitor Salary	4,122.60	4,122.55	0.05
Mileage	0.00	100.00	-100.00
Miscellaneous	<u>50.00</u>	<u>125.00</u>	-75.00
Total General Expenses	<u>100,206.86</u>	<u>104,443.59</u>	-4,236.73
TOTAL EXPENSE	<u>100,206.86</u>	<u>104,443.59</u>	-4,236.73
NET INCOME	<u><u>1,924.66</u></u>	<u><u>-3,486.41</u></u>	5,411.07

Knox United Church

Balance Sheet As at 31/12/2020

ASSET

General Fund Assets

Royal Bank Current Account-5193339	14,607.44	
Royal Bank Building (5193339)	27,048.45	
Royal Bank Technology (5193339)	1,500.00	
General Fund GIC	0.00	
General Fund Savings	<u>0.00</u>	
Total Cash		43,155.89
G S T Receivable	<u>115.25</u>	
Total Receivables		<u>115.25</u>
Total General Fund Assets		<u>43,271.14</u>

Building Fund Assets

Building Fund 059566729	0.00	
Building Fund Savings 5007133	<u>738.06</u>	
Total Building Fund Assets		<u>738.06</u>

Contingency Fund Assets

Royal Bank Contingency Fund 5007133	<u>9,449.86</u>	
Total Contingency Fund Assets		<u>9,449.86</u>

Memorial Fund Assets

Royal Bank - Memorial Fund 5007133	<u>2,354.27</u>	
Total Memorial Fund Assets		<u>2,354.27</u>

TOTAL ASSET		<u><u>55,813.33</u></u>
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LIABILITY

Current Liabilities

O/P: Barb Cochrane	0.00	
Donations Pending	<u>0.00</u>	
Total Pending		0.00
Grant for Technology	<u>1,500.00</u>	
Total Liabilities		<u>1,500.00</u>

TOTAL LIABILITY	<u>1,500.00</u>
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EQUITY

Congregational Equity

Current Earnings - General Fund	1,924.66
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Retained Earnings	<u>52,388.67</u>
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Total Equity	<u>54,313.33</u>
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TOTAL EQUITY	<u>54,313.33</u>
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LIABILITIES AND EQUITY	<u><u>55,813.33</u></u>
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Not included in an income statement is the revenue and expense of monies for the Building Fund, Contingency Fund and Memorial Fund.

Income statement balance	1,924.66
Building Fund	-8,670.58
Contingency Fund	-.95
Memorial Fund	+952.74
Actual net loss	-5,794.13

Knox Budget 2021

	Budget 2020	Actual 2020	Budget 2021
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EXPENSES

Pastoral Charge	\$ 81,696.04	\$ 81,696.07	\$ 83,453.69
Choir	\$ -	\$ -	\$ -
Fun'd & Fellowship	\$ 100.00	\$ -	\$ -
Organist	\$ 1,225.00	\$ 725.00	\$ 1,225.00
Other Salaries	\$ 1,000.00	\$ 815.00	\$ 1,000.00
PAR Service Charges	\$ 250.00	\$ 225.00	\$ 250.00
Mag/books/envelopes	\$ 300.00	\$ 100.00	\$ -
Insurance	\$ 5,300.00	\$ 5,710.59	\$ 6,000.00
Taxes	\$ 800.00	\$ 747.35	\$ 800.00
Gas	\$ 4,500.00	\$ 3,879.81	\$ 4,500.00
Hydro	\$ 1,600.00	\$ 1,207.13	\$ 1,600.00
Water	\$ 600.00	\$ 455.64	\$ 600.00
Housekeeping/Building	\$ 500.00	\$ 168.76	\$ 500.00
Repairs and Maint.	\$ 2,000.00	\$ 233.83	\$ 2,000.00
Janitors Salary	\$ 4,122.55	\$ 4,122.60	\$ 4,213.24
COVID Honorarium	\$ -	\$ -	\$ 250.00
Boiler insp./Fire ext.	\$ 225.00	\$ 70.08	\$ 225.00
Misc	\$ 125.00	\$ 50.00	\$ 125.00
Mileage	\$ 100.00	\$ -	\$ 100.00
	<u>\$ 104,443.59</u>	<u>\$ 100,206.86</u>	<u>\$ 106,841.93</u>

Knox Building Fund 2020

Bank Balance Forward		32,687.95
<u>Income</u>		
Interest	.04	
BALANCE		32,687.99
Balance in Chequing Account December 31, 2020		27,048.45
Balance in Savings account December 31, 2020		738.06
To be raised through fundraising (accessibility)		4,901.48

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**Knox Memorial Fund 2020**

|                      |          |          |
|----------------------|----------|----------|
| Bank Balance Forward | 3,307.01 |          |
| <u>Income</u>        |          |          |
| Interest             | .28      |          |
| Donations            | 240.00   |          |
| <u>Expenses</u>      |          |          |
| Ted Good Music       | 755.54   |          |
| Art Farm             | 355.87   |          |
| McMunn & Yates       | 81.61    |          |
| BALANCE              |          | 2,354.27 |

Balance in account December 31, 2020 2,354.27

26.

**Knox Contingency Fund 2020**

Bank Balance Forward 9,448.91

Income

Interest .87

Balance in account December 31, 2020 9,449.78

**Wider Parish Technology Fund 2020**

Income

Braendle Bruce 1,500.00

Balance in account December 31, 2020 1,500.00

## **2020 Fun'd & Fellowship**

It has been quite a year with not being able to get together so we decided to end the 2020 vision campaign. For those who got a chance to finish there projects thank you and we raised \$10,000.00. If you didn't get a chance to do your project thank you for voluntary to do one. We have still \$5000.00 to raise to finish replacing the funds for the building account. We are putting any big projects on hold until this pandemic is behind us and we can once again meet in large groups. We may come up with ideas to help us keep in touch that may raise a few dollars and please don't forget to save your dimes and nickels.

I hope you have enjoyed the little monthly calendars we have being doing for Sept., Oct., Dec.,. The funds went to the general account. November Calendar went to Mission & Service so thank you for participating.

We are hoping that everyone will keep us in mind for the Yard Sale we hope to be able to have this spring.

Please everyone stay safe. By the sound of it this pandemic will not be over soon. If we all stay patient and stay home as much as possible it will be over sooner, hopefully.

The Very Best For the New Year

Judy Snitynsky, Cheryl Reavie, Peggy Bradshaw, & Elaine Kuhl

## **2020 PRAYER SHAWL Report**

The prayer shawl group stopped meeting in March due to Covid. Some members have been knitting throughout and so our cupboard is stocked. We have continued to provide prayer shawls as needed and continue to seek your help in bringing names of people in need of a prayer shawl to us. Please contact Jan Murray or Rose Kieper. We do not, at this time have an accurate record of how many shawls were delivered in 2020. We invite anyone who might like to join us in this valuable ministry by knitting, by donation or simply by joining us for coffee on Thursday afternoon once we are able to meet in person again.

submitted

## **KNOX BUILDING/PROPERTY REPORT 2020**

Hello to all!

This committee consists of Andrew Kuhl, Curtis Boucher, and Ritchie Davidson. Thanks to all extra volunteers who help out !!

Spring came in like a lion in 2020. First the Covid-19 Pandemic, and weeks later the church basement had water seeping in. This news was in the Knox Council Report, so I won't go through it again. Lessons we learned from this was that we need to do some groundwork to stop this from happening again. The problem was initially created from the eaves troughs being full of leaves and twigs off the trees on the north side of the church causing spring water to overflow along the edge of the building, and allowing it to seep down the basement wall and flood inside. The necessary actions are that we need to do some landscaping around the church to force water away from the building. With Covid, we were unable to have a work party to do this so we need to be mindful of the possibility of it happening again.

Another lesson is that we need to keep our eaves troughs clean in the fall after all the leaves are off the trees. This year Curtis single handedly accomplished the cleaning, so we will see what next spring looks like. Thank you Curtis for your time and dedication to the church and community.

The root cause of the eaves trough problem is the four large trees on the north side of the church filling the eaves troughs. At least two of these very old trees are leaning toward the church, so removal of them could be quite inexpensive considering the damage they could do if they fall onto the building. We have received one quote from Prairie Tree Fellers at Langenburg for \$2800, and that is leaving the stumps. We will try to get a quote for next spring from Bruce Graham.

The Municipality has installed permanent "No Parking" signs by the south door off Assiniboine St as a drop off zone for wheelchair access to the sanctuary. Thanks to Andrew Kuhl and Ray Elliott for working with the Municipality on that.

As this Covid virus is probably not going away any time soon, we have made a couple of hand sanitizing stations for at the south door and at the back of the sanctuary, for anyone entering the church at this time. Please sanitize your hands when entering and leaving the church.

Our AED in the sanctuary has expired electrodes. As we are presently only using the sanctuary for 5 people or less, Knox Council has decided not to replace them until we are able to have "in person" church services, however small. These Electrodes are about \$500 to replace.

We would like to extend a big "Thank you" to the Edwards boys for their care and dedication to maintaining the lawn and boulevards around the church this year. You have done a wonderful job.

Curtis Boucher is very involved in the community and Fire Department, and will help out where he can to maintain the church and property, but has not got the time to sit on the committee. We are looking for some younger folks to be on this committee as the present members have been doing it a long time and are not that young for doing maintenance work anymore. Please contact the church at 204-773-2071, or Ritchie Davidson at 204-773-6992 if you are interested in sitting on this committee to look after the building and property of our church.

Respectfully submitted by Ritchie Davidson

### **Christian Education Committee**

The CE Committee consists of Tammy Edwards, Rheanne Gray, and Deanne Shwaluk. We try to meet approximately three times a year to plan and co-ordinate various activities for the Knox & Silverton Sunday School. We were in the midst of another fabulous year with a lot of learning and fun taking place until COVID-19 suspended everything.

As many of our participants are now older, we continued to focus on the Arts this year and make several large projects instead of weekly individual small crafts. Our big project was Welcome signs, and wooden pumpkins. The plan was to host a spaghetti supper at the beginning of May to auction off our art with the proceeds going to the Accessibility Fund. In June, graduation gifts and cards were presented to those students graduating from Grade 12 from both Knox and Silverton Churches.

The Sunday School Pageant was done differently this year with Rheanne creating a small video of the Christmas Story and individual families submitting videos for the Zoom Church services that continue to be held.

Submitted by Tammy Edwards, Chairperson

## Knox Choir 2020

We started the year off in song, but were very quickly put on hold by the pandemic. We were able to hold a few choir practices via ZOOM but that got pretty old, pretty quickly. It's just not the same singing by yourself at home! We are all really hoping that things can return to some kind of normal in the fall and will try the ZOOM thing again periodically. Some of you may be wondering why we haven't done the virtual choir thing that we see on the internet. There are two reasons: 1) The equipment that is required to do this can cost in the thousands of dollars. 2) it takes approximately 20 hours to record one song and this choir director doesn't have the time or technical savvy to do that. Anyway, thank you to the people who are helping with singing on Sunday mornings. We would love some more volunteers to do the "solos". You may contact me at the office if that is something you are comfortable doing.

Respectuflly submitted by

Kim McLeod

## RUSSELL UNITED CHURCH CHOIR FINANCIAL STATEMENT TO DECEMBER 31, 2020

### INCOME:

|                                |                |
|--------------------------------|----------------|
| 2019 Balance forward           | 2,334.94       |
| 2020 Coffee money              | -              |
| Poinsettias and Praise Concert | -              |
| Total                          | <hr/> 2,334.94 |

### EXPENSES:

|             |              |
|-------------|--------------|
| Music       | 540.01       |
| Poinsettias | -            |
| Total       | <hr/> 540.01 |

Bank balance as of December 31, 2020

**1,794.93**

|          |          |          |          |
|----------|----------|----------|----------|
| <hr/> \$ | 2,334.94 | <hr/> \$ | 2,334.94 |
|----------|----------|----------|----------|



Respectfully submitted,

Pam Elliott  
Treasurer

31.

### **Knox United Church UCW Annual Report for 2020**

Our committee met 3 times in person before Covid 19 restrictions and 7 times on Zoom.

There was an average of 11 members at our Zoom meetings. Because of the unusual year, we were unable to have any of our potluck supper/parties this year.

We had a few programs, which included a talk about Murray House and the Bear Clan in Brandon, the growing of hemp, and a TED talk on gratitude. We hope to have more programs in the future on Zoom until we get back to normal.

It was difficult to raise funds this year but we were able to collect donations for Samaritan House, the Bear Clan and our local food bank. We also sent around a travelling apron where we made a donation of food or money. The money we collected was then dispersed to organizations in our surrounding community and the church. Any women who are interested are welcome to join our committee, which meets the first Tuesday of the month at 7:30 on Zoom until Covid restrictions are over and then the church basement.

Kerry Dunn - Secretary

**KNOX U.C.W. II FINANCIAL REPORT 2020**

|                           |  |         |
|---------------------------|--|---------|
| Opening balance forwarded |  | \$14.36 |
|---------------------------|--|---------|

**RECEIPTS**

|                                  |            |  |
|----------------------------------|------------|--|
| Meeting Collection               | \$2,004.00 |  |
| Pie Sale                         | \$50.00    |  |
| Fellowship of the Least Coin     | \$67.95    |  |
| Knox Revenue lieu of Fall Supper | \$3,675.00 |  |
| Apron Fund Raiser                | \$761.15   |  |

|                    |            |            |
|--------------------|------------|------------|
| TOTAL REVENUE 2020 | \$6,558.10 |            |
|                    |            | \$6,572.46 |

**EXPENSES**

|                                     |         |         |
|-------------------------------------|---------|---------|
| Russell Lions Club Calendar listing | \$10.00 |         |
|                                     |         | \$10.00 |

**DONATIONS**

|                                      |            |  |
|--------------------------------------|------------|--|
| Russell Knox United M & S Fund       | \$2,500.00 |  |
| Major Pratt School Breakfast Program | \$100.00   |  |
| Fellowship of the Least Coin         | \$67.95    |  |
| Knox United Church General Fund      | \$3,885.00 |  |

|                               |  |            |
|-------------------------------|--|------------|
| TOTAL DONATIONS EXPENSES 2020 |  | \$6,552.95 |
|-------------------------------|--|------------|

|                                          |            |        |
|------------------------------------------|------------|--------|
| Balance Forward                          | \$14.36    |        |
| Income                                   | \$6,558.10 |        |
| Less Expenses                            | \$10.00    |        |
| Less Donations                           | \$6,552.95 |        |
| Balance to date December 31 2020         |            |        |
| Submitted by Ruth Davidson UCW Treasurer |            | \$9.51 |

## Silverton Annual Congregational Meeting

*Sunday, January 26, 2020; Silverton United Church*

**CHAIR:** Chris Stewart

**SECRETARY:** Amy Kostuik

1. **Call to Order:** Chris called the meeting to order at 11am.

**Motion:** Avis Stitt/Murray Cochrane “That all those present be made corresponding members of Silverton Congregation for this meeting.” Carried.

2. **Adoption of the Agenda:**

**Motion:** Ethel Lungal/Diana Lawless

“That we adopt the agenda as amended.”

Carried.

3. **Annual Report:**

**Motion:** Rheanne Gray/Greg Cochrane

“That we accept the Annual Report as presented.”

Carried.

4. **Treasurer’s Report:**

Kim McLeod provided a financial report (Pages 35 & 36 in the Annual Report). Kim reports that we met our M&S goal set for 2019 and were over by approximately \$16. Kim explained that there is a WP reallocation amount for this year of \$390 and that we will need to decide where to allocate these funds. Financially we are holding our own but that we do rely on fundraising to help make up the shortcomings in meeting our budget.

**Motion:** Diana Lawless/Mary Joslin

“That we accept the Treasurer’s Report as presented.”

Carried.

5. **Minutes from the 2019 Annual Meeting**

Rev. David made the recommendation that the minutes should be reviewed by the board members prior to being inserted into the Annual Report.

**Motion:** Murray Cochrane/Rheanne Gray

“That we accept the minutes from the 2019 Annual Meeting as presented.” Carried.

**6. Business Arising from the Minutes**

- Church repairs and maintenance – Quote has been accepted from Bob Matsyk to do the work on the ramp/step project. He wasn't able to do the work this summer/fall but has it on his list for spring and will honor the quote provided.
- Signage will remain on our 'to do' list but our ramp/step project will be the priority for now.
- Chris thanked those who came out to help in August to do some maintenance on the church; caulking of windows and cleaning bee.

**7. Stewardship Report:**

The report is listed on P.11 in the Annual Report. Colleen Cochrane is our Stewardship Rep. Discussion was held about our M&S goal for 2020. It was decided to keep the M&S goal at the same amount as in 2019 which is \$3500.

**Motion:** Avis Stitt/Lorna Hackman

“That the M&S goal for 2019 be set at \$3500.” Carried.

**8. Wider Parish Report:**

Report was reviewed in the Annual Report on Page 3 & 4. Items for both Knox and Silverton to look at will be redoing their Constitutions.

**9. WP Worship Committee Report:**

Reviewed on Page 11 in the Annual Report. Lois Clement is the WP Worship Rep.

- Rev. David provided an overview of the Worship committee's role in providing recommendations to the local board and from there each respective board (Knox/Silverton) make the decisions.
- Rev. David reports that Rose Kieper has decided that she wishes to cut back on the amount of services and funerals. This led into a discussion around summer worship. The Worship Committee has trouble finding people to do services in summer.
- General consensus from people present at Silverton Annual meeting that they would be in favour of having no summer services at Silverton.
- Discussion was held in regards to posting an ad in the bulletin looking for people who may be interested in leading a worship service in summer. It was decided that should individuals step forward by mid-May (deadline to decide would be mid-May) to lead summer worship that we would hold worship on those specific Sunday's. This will be further discussed at the Wider Parish Annual Meeting in February.

**10. WP Manse Committee Report:**

Reviewed on Page 13 in the Annual Report. Karen Cochrane is the Manse Committee Rep.

- Shingles have yet to be done. Quote was accepted by Joe Martin but he wasn't able to complete the shingles in 2019. Joe hopes to be able to complete this project first thing in the Spring.
- Rev. David reports he has a broken key in his lock. He has called Doug Cook to repair this.

**11. Affirming Committee Report:**

Reviewed on Page 13 of the Annual Report. Hannah Burla and Amy Kostuik currently serve on this committee.

- A statement needs to be developed to include in the Wider Parish Constitution.
- Brandon is offering a workshop in March – PIE; which stands for Public, Intentional and Explicit. Rev. David plans on attending this workshop and has room for a few people to travel with him if interested.
- Affirming Committee meets on Thursday, January 30.
- Rev. David is hoping to have an article in the Banner to coincide with the one year anniversary of becoming affirming.

#### 12. **WP M&P Report:**

Reviewed on Page 12 in the Annual Report. Greg Cochrane is our representative. He reports things are going well with no concerns presently. Kim received a much deserved raise in her salary along with a Christmas bonus.

#### 13. **Minister's Report:**

Reviewed on Pages 10 & 11 in the Annual Report. Rev. David discussed his health and also shared with the group some highlights from his reading week that he took in Mexico.

Other items were as follows;

- Rev. David anticipates that he will be heading to Gimli again this summer however it isn't set in stone at this time.
- 2 weddings are scheduled for this summer.
- Rev. David thanked the M&P committee and the congregation for allowing him to take his reading week.
- Plans are in the works to start conversation circles again following the WP Annual Meeting in February.
- Confirmation was discussed. Presently, Van Hamilton is interested. Rheanne and Van are to follow up with Rev. David to make confirmation plans.

#### 14. **New Business:**

##### A) Future of our Church – general discussion

- With few numbers in attendance on quite a few Sundays it was brought up as a topic of discussion if we should be remaining open. General consensus of the group is that there remains a great passion for keeping the church open.
- Rev. David's opinion was asked as to how he felt about coming to Silverton to preach to sometimes 2 or 3 people. He indicates that he feels this is a part of his ministry that he enjoys and likes the 2 point charge.
- Sunday School was discussed – new members have indicated an interest in coming that have small children. If possible, if children are planning on being at church on any given Sunday, Rheanne asks if a text can be sent to her and she will ensure something is in place for Sunday school.
- Discussion was also held in regards to possibly working on a newsletter or bulletin that could be made available to newcomers thinking of coming to the church. This would outline any upcoming events or highlights of what is going on in our church.

##### B) Discussion was held regarding the reallocation funds of \$390.

**Motion:** Diana Lawless/Rheanne Gray

"That \$390.43 be put in the contingency fund."

Carried.

##### C) Budget – was reviewed.

**Motion:** Karen Cochrane/Diana Lawless

"That we submit the budget as presented to the Wider Parish for acceptance." Carried.

##### D) Fundraising

- It is confirmed that fundraising needs to happen to meet our budget requirements. A few different ideas were discussed;

- Paint night – Tickets would be sold for \$40/ticket and we would need to sell 25 tickets. This would be an idea to do as a joint project with Knox if they were interested.
- Rheanne brought up that the Russell Inn would donate appetizers/glass of wine and a spa treatment. She is thinking it would be a good idea to get the youth involved in selling tickets and serving appetizers.
- Silverton UCW is going to have 2 fundraisers this year; a raffle and selling perogies again.
- Amy will follow up with Elaine Kuhl who is on Knox's fundraising committee to discuss their level of interest.

E) Discussion around donation of funds to Knox's accessibility fund.

**Motion:** Karen Cochrane/Rheanne Gray

"That \$500 be donated to Knox's accessibility fund with funds coming from the contingency fund."  
Carried.

F) Elections:

Positions to be filled by volunteers with the exception of the Treasurer position which is paid.

The following vacancies need to be filled;

Silverton Board – 2 vacancies; Hannah Burla has completed her 2<sup>nd</sup> term on the board. Chris Stewart has agreed to let her name stand to take a 2<sup>nd</sup> term on the board. Diana Lawless nominated Mary Joslin to the Silverton Board. Mary agreed to let her name stand.

Sunday School Superintendent – Rheanne Gray asked that her term be reviewed on an Annual basis. She agreed to do another year term.

WP Worship Committee – Lois Clement has completed 2 consecutive terms. She agreed to complete another term as Worship Committee representative.

WP Manse Committee - Karen Cochrane has completed her first term on this committee. She has agreed to let her name stand to serve another term on this committee.

WP M&P Committee – Greg Cochrane has completed his first term on this committee. He has agreed to let his name stand to serve another term on this committee.

**Motion:** Karen Cochrane/Lorna Hackman

"That we move the nominations cease and thank you to those who have volunteered."

Carried.

## 15. Adjournment:

**Motion:** Greg Cochrane

"That we move the meeting be adjourned."

Carried.

Date:\_\_\_\_\_

Secretary:\_\_\_\_\_

Chairperson:\_\_\_\_\_

**Silverton Board**  
2020 Annual Report

Chris Kohler  
Diana Lawless  
Amy Keating  
Mary Joslin

February 5

We met at Amy's home. Executive positions filled. Chris to serve as Chairperson, Diana as Vice and Amy once again accepted to serve as secretary.

A look at finances saw us \$105. ahead of same time last year.

Discussion was held re necessity of donation envelopes which cost \$102/yr.

It was suggested to remind congregants again of use of PAR.

Board members were asked to do some work on our Ministry Summary for Regional Congregational Statement.

Fundraising ideas were explored.

Changes to Constitution will be needed for the Region and addressed at next meeting.

April 3

Our first ZOOM meeting was primarily an update.

Rev. David shared the latest from UC of C emphasizing the need to follow provincial health regulations.

The growing popularity of ZOOM services was remarked.

We edited a letter to send out to congregants and discussed merits of the Board reaching out by phone to check in with church family.

*All subsequent 2020 meetings were via ZOOM*

April 30

Finances are top of mind this meeting. Though we show a \$1700. deficit Kim reported that was typical for this point in the year and in spite of church closure people were not forgetting to give.

Board members will receive monthly financial updates.

Enacting some kind of outreach to members/adherents was discussed as well as the possibility of outdoor gatherings in the summer.

July 20

Special meeting to discuss reopening. Reopening targeted for September.

Discussion primarily on guidelines of reopening and specific measures to comply with health regulations and recommendations.

Hymnals removed from pews.

Site meeting on 29<sup>th</sup> to measure church and determine capacity.

I was reminded to follow-up on when our step/ramp project would commence.

Ministry Summary completed. (Thank you Diana)

Nov.5

Thanks to a generous contribution from Silverton UCW of \$1500. we are only \$24. behind where we were financially at this time last year.

The Board completed reaching out by phone to members and adherents to check in on how our church family was faring with no in-person services.

Kim showed sample envelopes she made to take the place of the ones currently in use for givings. Approval was given for the change.

The budget was worked on to present at the Annual Meeting.

Kim reported that our allocation will decrease due to family moves.

The slippery reopening subject was raised but consensus was to table that until the new year.

Changes to the Constitution on 'hold' for now.

The contractor that was to do our step/ramp project reported he would be unable to take on the job.

We will put the word out for quotes again.

Discussion was held re Rev. David performing off-site baptisms during pandemic constraints. Permission was granted to perform off-site baptisms for the duration of covid related restrictions.

The Board was informed of a grant of \$1500. for media expenses offered by Braendle Bruce and encouraged to submit a proposal. Deadline of March 31, 2021.

Respectfully Submitted,

Chris Kohler



## Silverton United Church Comparative Income Statement

|                                      | Actual 01/01/2020 to<br>31/12/2020 | Budget 01/01/2020 to<br>31/12/2020 | Difference       |
|--------------------------------------|------------------------------------|------------------------------------|------------------|
| <b>REVENUE</b>                       |                                    |                                    |                  |
| <b>Revenue</b>                       |                                    |                                    |                  |
| General Donations - Envelopes        | 17,565.00                          | 24,382.21                          | -6,817.21        |
| General Donations - PAR              | 2,400.00                           | 0.00                               | 2,400.00         |
| General Donations - UCW              | 1,500.00                           | 0.00                               | 1,500.00         |
| Total General Donations              | 21,465.00                          | 24,382.21                          | -2,917.21        |
| M&S Donations                        | 1,700.00                           | 3,500.00                           | -1,800.00        |
| M&S Donations - PAR                  | 120.00                             | 0.00                               | 120.00           |
| M&S Donations - UCW                  | 200.00                             | 0.00                               | 200.00           |
| Total M&S Income                     | 2,020.00                           | 3,500.00                           | -1,480.00        |
| Building Fund Donations              | 160.00                             | 0.00                               | 160.00           |
| UCW Income for Bulding               | 0.00                               | 0.00                               | 0.00             |
| Building Fund Reallocation<br>Income | 0.00                               | 0.00                               | 0.00             |
| Building Fund Expenses               | 0.00                               | 0.00                               | 0.00             |
| Building Fund in Memory              | 75.00                              | 0.00                               | 75.00            |
| Total Building                       | 235.00                             | 0.00                               | 235.00           |
| Memorial Fund                        | 130.00                             | 0.00                               | 130.00           |
| Total Memorial Fund                  | 130.00                             | 0.00                               | 130.00           |
| Contingency Reallocation Income      | 390.43                             | 0.00                               | 390.43           |
| Total Contingency Fund               | 390.43                             | 0.00                               | 390.43           |
| General Fundraising                  | 0.00                               | 0.00                               | 0.00             |
| Fundraising Income                   | 0.00                               | 0.00                               | 0.00             |
| Total Fundraising                    | 0.00                               | 0.00                               | 0.00             |
| <b>Total Revenue</b>                 | <b>24,240.43</b>                   | <b>27,882.21</b>                   | <b>-3,641.78</b> |
| <b>TOTAL REVENUE</b>                 | <b>24,240.43</b>                   | <b>27,882.21</b>                   | <b>-3,641.78</b> |
| <b>EXPENSE</b>                       |                                    |                                    |                  |
| <b>Expense</b>                       |                                    |                                    |                  |
| Bank Charges                         | 54.00                              | 63.00                              | -9.00            |
| PAR Service Charges                  | 12.00                              | 12.00                              | 0.00             |
| Hydro Expense                        | 937.49                             | 2,200.00                           | -1,262.51        |
| Utilities Total                      | 937.49                             | 2,200.00                           | -1,262.51        |
| Insurance Expense                    | 952.00                             | 950.00                             | 2.00             |
| M&S Expense                          | 2,020.00                           | 3,500.00                           | -1,480.00        |
| Total M&S Expense                    | 2,020.00                           | 3,500.00                           | -1,480.00        |
| Supplies                             | 0.00                               | 110.00                             | -110.00          |

|                          |                           |                        |               |
|--------------------------|---------------------------|------------------------|---------------|
| Wider Parish Expense     | 20,847.21                 | 20,847.21              | 0.00          |
| Repair/Maintenance       | 0.00                      | 100.00                 | -100.00       |
| Miscellaneous Expense    | <u>0.00</u>               | <u>100.00</u>          | -100.00       |
| <b>Total Expense</b>     | <u>24,822.70</u>          | <u>27,882.21</u>       | -3,059.51     |
| <br><b>TOTAL EXPENSE</b> | <br><u>24,822.70</u>      | <br><u>27,882.21</u>   | <br>-3,059.51 |
| <br><b>NET INCOME</b>    | <br><u><u>-582.27</u></u> | <br><u><u>0.00</u></u> | <br>-582.27   |

## Silverton United Church

### Balance Sheet As at 31/12/2020

#### ASSET

##### Building

|                                  |                 |
|----------------------------------|-----------------|
| Building Furnishings Fund5005608 | <u>4,993.04</u> |
| <b>Total Building Revenue</b>    | <u>4,993.04</u> |

##### Memorial Fund

|                            |               |
|----------------------------|---------------|
| Memorial Fund5005608       | <u>545.20</u> |
| <b>Total Memorial Fund</b> | <u>545.20</u> |

##### Contingency Fund

|                               |                 |
|-------------------------------|-----------------|
| Contingency Fund              | <u>1,911.30</u> |
| <b>Total Contingency Fund</b> | <u>1,911.30</u> |

##### General Revenue

|                                 |                 |
|---------------------------------|-----------------|
| General Chequing Account1226463 | <u>2,294.37</u> |
| <b>Total General Revenue</b>    | <u>2,294.37</u> |

##### Sunday School

|                              |             |
|------------------------------|-------------|
| Sunday School Account7025307 | <u>0.00</u> |
| <b>Total Sunday School</b>   | <u>0.00</u> |

##### Accounts Receivable

|                             |             |
|-----------------------------|-------------|
| Accounts Receivable         | <u>0.00</u> |
| <b>Total Current Assets</b> | <u>0.00</u> |

|                    |                        |
|--------------------|------------------------|
| <b>TOTAL ASSET</b> | <u><u>9,743.91</u></u> |
|--------------------|------------------------|

#### LIABILITY

##### Current Liabilities

|                  |      |
|------------------|------|
| Accounts Payable | 0.00 |
| Adjustments      | 0.00 |

|                                  |              |               |
|----------------------------------|--------------|---------------|
| PST Payable                      |              | 0.00          |
| GST Charged on Sales             | 0.00         | -             |
| GST Paid on Purchases            | <u>22.74</u> |               |
| GST Owing (Refund)               |              | <u>-22.74</u> |
| <b>Total Current Liabilities</b> |              | <u>-22.74</u> |

|                        |  |               |
|------------------------|--|---------------|
| <b>TOTAL LIABILITY</b> |  | <u>-22.74</u> |
|------------------------|--|---------------|

#### **EQUITY**

##### **Equity**

|                                   |  |                 |
|-----------------------------------|--|-----------------|
| Opening Balance Equity            |  | 0.00            |
| Retained Earnings - Previous Year |  | 10,348.92       |
| Net Income                        |  | <u>-582.27</u>  |
| <b>Total Equity</b>               |  | <u>9,766.65</u> |

|                     |  |                 |
|---------------------|--|-----------------|
| <b>TOTAL EQUITY</b> |  | <u>9,766.65</u> |
|---------------------|--|-----------------|

|                               |  |                        |
|-------------------------------|--|------------------------|
| <b>LIABILITIES AND EQUITY</b> |  | <u><u>9,743.91</u></u> |
|-------------------------------|--|------------------------|

Not included in an income statement is the revenue and expense of monies for the Building Fund, Contingency Fund and Memorial Fund.

|                          |               |
|--------------------------|---------------|
| Income statement balance | -582.27       |
| Building Fund            | -235.00       |
| Contingency Fund         | -390.43       |
| Memorial Fund            | -130.00       |
| <br>Actual net loss      | <br>-1,337.70 |

**Silverton Building Fund 2020**

|                                      |              |                      |          |
|--------------------------------------|--------------|----------------------|----------|
|                                      |              | Bank Balance Forward | 4,758.04 |
| Donations                            | 160.00       |                      |          |
| Donations in Memory                  | <u>75.00</u> |                      |          |
|                                      | 235.00       |                      |          |
| Balance in account December 31, 2020 |              |                      | 4,993.04 |

**Silverton Memorial Fund 2020**

|                                               |                      |        |
|-----------------------------------------------|----------------------|--------|
|                                               | Bank Balance Forward | 415.20 |
| Balance in memorial account December 31, 2020 |                      | 415.20 |

**Silverton Contingency Fund 2020**

|                                      |                      |          |
|--------------------------------------|----------------------|----------|
|                                      | Bank Balance Forward | 1,520.87 |
| Reallocation Funds                   |                      | 390.43   |
| Balance in account December 31, 2020 |                      | 1,911.30 |

**Silverton Church Budget for 2021**

|                           | Budget 2020         | Actual 2020<br>up to Oct. 31 | Prediction          | Budget 2021         |
|---------------------------|---------------------|------------------------------|---------------------|---------------------|
| <b>EXPENSES</b>           |                     |                              |                     |                     |
| Pastoral Charge           | \$ 20,847.21        | \$ 17,372.70                 | \$ 20,847.21        | \$ 20,189.74        |
| Sunday School             | \$ -                | \$ -                         | \$ -                | \$ -                |
| Alternate Organist        | \$ -                | \$ -                         | \$ -                | \$ -                |
| Supplies (cleaning)       | \$ 110.00           | \$ -                         | \$ -                |                     |
| PAR and Bank Charges      | \$ 75.00            | \$ 55.00                     | \$ 66.00            | \$ 75.00            |
| Hydro                     | \$ 2,200.00         | \$ 862.13                    | \$ 1,600.00         | \$ 2,200.00         |
| Insurance                 | \$ 950.00           | \$ -                         | \$ 950.00           | \$ 960.00           |
| Repair/Maintenance        | \$ 100.00           | \$ -                         | \$ -                | \$ 100.00           |
| Transfer to Building Fund | \$ -                | \$ -                         | \$ -                |                     |
| Miscellaneous             | <u>\$ 100.00</u>    | <u>\$ -</u>                  | <u>\$ -</u>         | <u>\$ 100.00</u>    |
|                           | <u>\$ 24,282.21</u> | <u>\$ 22,743.40</u>          | <u>\$ 23,463.21</u> | <u>\$ 23,624.74</u> |

## **SILVERTON UCW - 2020 ANNUAL REPORT**

The Silverton UCW held 3 business meetings (in January, February and March) and had 0-member social gatherings. The significant decrease in meetings and gatherings was largely because of Covid 19 restrictions.

Hi-Lites of our Year Included:

- 1) Conducted another highly successful Perogy Sale Fundraiser. A profit of \$863 was achieved with minimal advertising. This year we relied on UCW members word of mouth sales efforts to friends and family. Thanks to Diana Lawless for solely organizing and looking after perogy production with her able "perogy beller" husband Tom Lawless.
  
- 2) This year due to Covid 19 Harvest Home Concert was cancelled. A Raffle was run that we had originally planned to draw the winner's names at the concert. UCW members met at Barbara Cochranes on October 30<sup>th</sup> and made the draws from the \$1735 worth of ticket sales. Winners were as follows:
  - Quilt (made by Diana Lawless & Matching Pillows made by Avis Stitt):  
Winner: Bev Brown
  - Needlepoint Picture (made by Isabelle Armbruster)  
Winner: Hannah Burla
  - Tablecloths (seasonal made by Avis Stitt):  
Winner: Reid Sorotsky
  - Tablecloth (donated by Marie Gensorek):  
Winner: Kay Luba
  
- 3) Ethel Lungal and Avis Stitt continue to be our Hospitality representative bringing cheer to Rossburn and Russell PC residents. Ethel had organized Banana Splits and a sing song for March 27<sup>th</sup> at Russell PCH which had to be cancelled because of Covid 19 restrictions implemented just the week prior. Ethel is also very instrumental in organizing refreshments and snacks after our church services.
  
- 4) Election of Officers were held at the February 5 meeting. All officers remained the same:
  - President: Lois Clement
  - Vice President: Avis Stitt
  - Treasurer: Barbara Cochrane
  - Secretary: Betty-Ann Slon

Silverton UCW continually committed to donating locally as much as possible.

Submitted by Betty-Ann Slon

## Silverton U.C.W. 2020 FINANCIAL REPORT

### RECEIPTS

|                           |                   |
|---------------------------|-------------------|
| Opening balance forwarded | \$1,273.75        |
| Offering                  | \$785.00          |
| Perogie Sale              | \$863.00          |
| Raffle Tickets            | \$1,735.00        |
| <b>TOTAL</b>              | <b>\$4,656.75</b> |

### EXPENSES

|                              |          |
|------------------------------|----------|
| U.C.W. Projects              |          |
| Samaritan House Ministries   | \$200.00 |
| Fellowship of the Least Coin | \$80.00  |

### Local Expenses

|                                                 |                   |
|-------------------------------------------------|-------------------|
| Mission and service Fund                        | \$200.00          |
| Silverton United Church                         | \$1,500.00        |
| Gifts for two members in loss of family members | \$60.40           |
| Russell and Area Food Connections               | \$100.00          |
| Rossburn Christmas Cheer                        | \$100.00          |
| <b>TOTAL</b>                                    | <b>\$2,210.40</b> |

|                                |            |
|--------------------------------|------------|
| Bank Balance December 31, 2020 | \$2,446.35 |
|--------------------------------|------------|

Respectfully submitted, Barbara Cochrane, Treasurer